



HALEY HOUSE

# We're Hiring!

## Urban Garden Coordinator

*About Haley House: Haley House uses food and the power of community to break down barriers, open opportunities, and strengthen neighborhoods. Founded in 1966, Haley House has grown to include four interconnected branches: direct services (soup kitchen, food pantry, meal for elders), permanent affordable housing, urban agriculture, and social enterprise (Haley House Bakery Cafe). Our direct services and housing are located in the South End, and our social enterprise is located in Roxbury; our urban agriculture is in both neighborhoods.*

*This is a full-time position that offers a competitive salary at a 45k-50k range based on the candidate's background and experience and includes excellent benefits, including health, dental, PTO and 403(b)..*

**Role:** Steward the land between Haley House and the Mel King School and provide educational experiences for Mel King students with support and supervision by Haley House's Thornton St Urban Farm Manager. Assist with programming at Thornton St Urban Farm.

The Urban Garden Coordinator is also considered to be on the Urban Grower Educator team with Thornton St Urban Farm, and is available for additional opportunities.

### Key Responsibilities:

- Using sustainable growing practices, ensure that necessary gardening duties are performed at the Mel King school site. Gardening responsibilities include designing culturally relevant crop plans and record keeping, seed starting and transplanting, pruning and other crop care, weeding, pest and disease management, harvesting, seed saving, perennial plantings, and general aesthetic upkeep.
- Steward relationships with school staff, including Program Directors, teachers (classroom and enrichment), and/or guidance counselors/therapists to integrate the garden into school learning & culture and to coordinate classes, events, summer programming, and garden outdoor play & therapy use
- Maintain the partnership with the Boston Public Schools ("BPS") including managing relationships and coordinating with BPS staff for garden facilities maintenance.

- Teach and support Thornton St Urban Farm with field trips, events and/or activities
- Distribute all produce to the Haley House food pantry, creating a welcoming environment and systems for distribution, creatively deepening ties to the food pantry community
- Work with Haley House staff to envision and execute best partnerships and practices between and among the Live In Community, Haley House as a whole, Soup Kitchen guests and Mel King School.
- Work with Haley House's Volunteer and Community Engagement Manager to involve volunteers in work with Mel King students garden site
- Perform other duties as assigned to provide support for various Haley House programs, events and activities outside the growing and harvesting season

### Qualifications:

- Ability to work well with a diverse age range of youth and the local school / neighborhood community
- Experience teaching in an inclusive learning environment, working with students with learning disabilities, managing behavior through trauma-informed pedagogy
- Experience designing & teaching socially and culturally relevant curriculum on community, food & social justice, justice-minded nutrition, culture and history
- Experience with outdoor learning and/or working with plants (farming, landscaping, gardening)
- Excellent communication and interpersonal skills
- Ability to work independently, in multiple sites and as part of a team; flexibility a must.
- Experience working with issues related to homelessness, housing, job training, social justice and/or urban agriculture preferred.
- Commitment to sharing and providing resources to those who don't have as much access in our society and challenging existing systems of privilege and injustice.

### Physical Requirements:

- Ability to lift 30-40lbs
- Ability to withstand varying weather conditions (rain, heat, wind)
- Ability to withstand prolonged periods of kneeling, standing, walking

### We Encourage:

We encourage you to apply if you are committed to strengthening the mission of Haley House. We are committed to meeting goals for diversity, equity and inclusion in our hiring practices..

**To Apply:**

Please send cover letter and resume to Urban Farm Manager: Disha P at [farm@haleyhouse.org](mailto:farm@haleyhouse.org). First round of applications due by 5pm February 29, and will be received on a rolling basis after then. Ideal start date between March 18 - April 1, 2024.

**Note:** A CORI search is performed for all potential candidates and contingent on being hired because you will be working directly and without supervision with students as part of your duties.