



HALEY HOUSE

We're Hiring!

TBK CHEF INSTRUCTOR

General Role: Lead and instruct Take Back the Kitchen (TBK) cooking classes, special events, and/or demonstrations under the supervision of the TBK Coordinator utilizing TBK curriculum. The Chef Instructor will engage youth and adult students as they learn about kitchen safety, knife skills, basic cooking techniques and nutrition essentials. The Chef Instructor will execute recipes and lessons consistently and with high standards of quality.

This is a part-time position.

Responsibilities:

- Work with the TBK Program Coordinator to develop a teaching schedule
- In accordance with the class curriculum and session lesson, select appropriate recipes and be prepared to teach them
- Source and/or purchase the needed ingredients for each class and submit receipts for reimbursement
- Set up before class
- Keep the students engaged and focused during the class session
- Successfully execute the lessons and recipes
- Facilitate a brief reflection with the students and volunteers following the class session to gauge what the students have learned
- Follow all health and safety procedures in the kitchen
- Clean up after class
- Direct volunteers in assisting with the class and clean up
- Submit participant surveys, a class report, timesheets and reimbursement requests in a timely manner
- Participate in TBK curriculum development

Qualifications:

- Demonstrated culinary expertise as an experienced Chef.
- Excellent organizational skills and attention to detail.
- Excellent communication and interpersonal skills.
- Ability to work both independently and as part of a team; flexibility a must.
- Experience at a nonprofit that addresses issues related to homelessness, housing, job training, social justice and/or urban agriculture preferred.
- Commitment to helping the most vulnerable in our society and track record of challenging existing systems of privilege and injustice.

To apply: Send cover letter and resume to rmonroy@haleyhouse.org by June 18, 2018.

About Haley House: *Haley House uses food and the power of community to break down barriers, open opportunities, and strengthen neighborhoods. Founded in 1966, Haley House has grown to include four interconnected branches: direct services (soup kitchen, food pantry, meal for elders), permanent affordable housing, urban agriculture (urban farming and TBK), and social enterprise (Haley House Bakery Cafe). Our direct services and housing are located in the South End, and our social enterprise is located in Roxbury; our urban agriculture is in both neighborhoods. Take Back the Kitchen (TBK) is a cooking and nutrition program that gives urban youth and their families a greater understanding of their local food system.*